

**Local Emergency Planning Committee
 APPROVED MINUTES
 ANNUAL MEETING
 September 15, 2022 at 2:00 p.m.
 EOC Room located at 555 W. Overlook Drive
 in the basement of the Pierce County Law Enforcement building**

The Pierce County Local Emergency Planning Committee met in the Pierce County EOC Room of the Pierce County Law Enforcement building and via video conferencing, Ellsworth, WI. Chair J. Rixmann called the meeting to order at 2:16 p.m.		Meeting convened
Quorum was present and AZ motioned to approve agenda, DL seconded		Establish quorum
Members present	Christine McPherson Jeff Rixmann Greg Weaver Jeanna Hayes Jack McLoone AZ Snyder Rob Bowen Dana Lansing Also present Madigan (Knuth) Peterson Members N Gulbranson and N Hove were excused	Those present
No public comments presented		Public Comment
<p>Meeting minutes from January 2021 and canceled April 2021 agenda were reviewed. One correction to Jeanna Hayes name in minutes. AZ Snyder motioned to approve/Dana Lansing 2nd. Motion carried</p> <p>Discussion regarding election of chair/vice-chair process. Election was conducted. Motion by AZ Snyder to nominate Jeff Rixmann for a 2nd term as committee chair. No other nominations were made. Unanimous Ballot.</p> <p>Rob Bowen agreed to serve as Vice Chair for another term. AZ motion to nominate/2nd by Christine. Unanimous ballot.</p> <p>Discuss need to update/add members. County Supervisor’s Board Chair recommendation to ask River Falls Fire Chief Steven Cash to serve was agreed by all, Christine will follow up to confirm he is willing and will represent Group 2. Further discussion and agreement that Jeff Rixmann should be moved to represent Group 4 as a CVTC instructor/advisor.</p> <p>AZ made motion to add Steven Cash (if he is willing) to the committee/Dana Lansing 2nd. Motion adopted AZ made motion to add Madigan (Knuth) Peterson from Pierce Public Health as another representative for Group 2. Rob Bowen 2nd. Motion adopted</p> <p>Bylaws were reviewed and some discussion about group representation. Also reviewed and agreed state of Wisconsin continue to be designated the Pierce County LEPC Compliance Inspector. Motioned by Dana L to accept the bylaws and designate the state as the compliance officer, seconded Rob B, motion carried.</p> <p>Christine reviewed the EPCRA Data base report. Most required plan updates are complete or in progress with completion expected by the end of grant period. Discussion about Diversified Manufacturing now owned by SV Labs but still does not have a plan and we have not been successful reaching out to the business via phone, email or US Mail. Christine advised that Prescott Fire (via Steve Findlay) also had been unsuccessful in</p>		<p>Members</p> <p>Jeff Rixman/Christine</p> <p>Christine</p> <p>Christine</p>

<p>getting offsite plan information from Diversified Manufacturing. The last communication at the beginning of this month advised the facility staff identified in their Tier II filing that the LEPC committee would be referring the business to the state compliance offer and still no response. Motion made by Greg Weaver to make the state compliance officer aware and solicit further assistance. 2nd by AZ. Motion carried.</p> <p>Christine also updated the committee that the grant period for the planning grant that supports the EPCRA/LEPC work in the county was extended to the end of the year. Going forward this grant fiscal year will align with the calendar year and the counties normal fiscal schedule.</p>	
<p>Future agenda Items: none noted</p>	
<p>Next meeting date – February 9, 2023 at 2:30 pm</p>	<p>Next meeting date</p>
<p>Christine motioned to adjourn, Dana 2nd. Motion carried and adjourned at 14:39</p>	<p>Adjourn</p>